



Welcome to Eurospeak!

We hope you enjoy your time at Eurospeak in Southampton, and that you make many memories to take back with you. Southampton is an exciting place to be, and there are lots of things to do. We hope you have a safe and fun time with us this summer.

We have prepared the following guide to make sure that your time at Eurospeak and in Southampton is one of the happiest and safest.

Student Rules

Please remember the following 'golden rules' to help us not to worry too much about you when you are having fun!

1. Phone Eurospeak if you know that you are going to be late to school on **+44 (0) 2380 636 494** and always phone your guardian/parents if you know you are going to get home late.
 2. Keep your mobile phones fully charged and turned on. Always make it easy for your parents or guardians to call you.
 3. When going out make sure you always travel with friends and always let your parents/guardian know where you are going and what time you are expected back home.
 4. Whenever you leave the school building let your teacher and our admin/reception team know where you are going, and what time you expect to be back.
 5. If you need to take a taxi, always call the taxi company instead of just catching a taxi from the other side of the road. Let your parents or guardian know where you are getting the taxi from and to, and what time you expect to be back.
 6. If you are taking the bus in the evening, travel in the front of the bus near the driver and arrange for someone to meet you at the bus stop.
 7. Remember to have fun and take care of your friends!
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Information for Guardians

We are keen to make the school a fun experience for all students, so we are very interested in their safety. We take responsibility of the student's safety while they are with the school and hope that you'll help us. If a student is late for class, we will call them to make sure that they are okay and will call you to confirm that they are okay. Please let us know if they are getting home later than one hour late.

The school contact number is: **+44 (0) 2380 636 494**

How to Contact Us

We are available 24 hours in case of emergencies.

At school students can talk to Gaurav, Andrew, and Emily about any issues or worries.

Gaurav, Andrew and Emily are also our designated first aiders. If you have any health problems or injuries, please let us know.

If you need to contact a doctor please **call 111**.

For all emergencies please **call 999**.

The school's emergency contact is Gaurav Vahi, our Principal and Safeguarding Officer.

Contact number: **+44 (0) 7931 805 819**.



Eurospeak Contacts

<p>Gaurav Vahi <i>Designated Safeguarding Officer</i> <i>Safeguarding Officer Level 3</i> <i>First Aid Officer</i> gaurav.vahi@eurospeak.org.uk +44 (0) 7931 805 819</p>	<p>Andrew Stapleton <i>Level 3 Safeguarding Officer</i> <i>First Aid Officer</i> international@eurospeak.org.uk +44 (0) 2380 636 494</p>	<p>Emily Stapleton <i>Level 3 Safeguarding Officer</i> <i>First Aid Officer</i> hello@eurospeak.org.uk +44 (0) 7427 175 708</p>
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We hope you have a very happy and healthy summer!

The Eurospeak Team

Your Contact Detail

Guardians/Parents

Name: _____

Telephone number: _____ (24 hours)

Address (in the UK): _____

Relationship to the student _____

Student

Name: _____

Date of birth: _____

Nationality: _____

Any known disabilities: _____

Mobile phone number: _____

(Student must always leave mobile on when not with local guardian)

Address in the UK: _____

Pick up and Drop arrangements to and from the school: