

Welcome to Eurospeak!

We hope you have a really enjoyable time in Southampton, and that you have many memories to take back with you. Southampton is an exciting place to be, and there are lots of things to do. We hope you have a safe time with us this summer and have prepared the following guide to make sure that your time at Eurospeak and in Southampton is one of the happiest.

## **Student Rules**

Southampton is a fun place to be, and there are lots of exciting activities to do! We hope you really enjoy your time here, and that you will be back again! Please remember the following 'golden rules' to help us not to worry about you when you are having fun! <sup>(2)</sup>

- 1. Phone Eurospeak if you know you are going to be late to school (0)2380 636 494 and always phone your guardian/parents if you know you are going to be late home.
- 2. Keep mobile phones fully charged and turned on. Always make it easy for your parents or guardian to call you.
- 3. If you go out somewhere, travel with friends where you can, and always let your parents/guardian know where you are going and what time you expect to arrive back.
- 4. Whenever you leave the school building let your teacher and our admin/reception team know where you are going, and what time you expect to be back.
- 5. If you are using a taxi, always dial the company, and don't just catch a taxi from the side of the road. Let your parents or guardian know where you are getting the taxi from and to, and what time you expect to be back.
- 6. If using a bus after dark, travel in the front of the bus, near the driver and arrange for someone to meet you at the stop.
- 7. Avoid St Mary's, Millbrook and Common Park (including the cemetery) areas after 7pm
- 8. Have fun and look out for your friends!

## Information for Guardians

We are keen to make school a really fun experience for all students, so we are really interested in their safety. For this reason, we take responsibility of the student's safety while they are with the school, and hope that you'll help us. If a student is late for class, we will telephone them to make sure that they are okay and will telephone you to confirm that they are okay. Below is some information we need about you and them. Please also telephone us if they are late getting home by one hour.

Our phone number is 02380 636 494.

## How to Contact Us

We will be available 24 hours, seven days a week for any emergency. You can contact Gaurav Vahi, our Principal and Safeguarding Officer.

At school, students can talk to David or Hannah with any questions or worries.

Hannah and David are also our designated first aiders, so are the people to go to with any health questions.

If you need to contact a doctor, please telephone 111.

For all emergencies, please call 999, the school's emergency number is 07931805819.



## Eurospeak Contacts

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Gaurav Vahi Designated Safeguarding Officer Safeguarding Officer Level 3 First Aid Officer gaurav.vahi@eurospeak.org.uk 0793 180 5819 We hop	Palak Mahajan   Student welfare officer   Safeguarding Officer for Children   & Vulnerable Adults   First Aider   hello@eurospeak.ac.uk   02380 636 494   e you have a very happy and healthy s   The Eurospeak Team   Your Contact Details	Komal Aftab Student Welfare Officer Safeguarding Officer for Children & Vulnerable Adults <u>hello@eurospeak.ac.uk</u> 02380 636 494
Name:		
Telephone number:	(24 hours)	
Address (in the UK):		
Relationship to the student		
Student		
Name:		
Date of birth:		
Nationality:		
Any known disabilities:		

(Student must always leave mobile on when not with local guardian)

Address in the UK:

Pick up and Drop arrangements to and from the school:

Mobile phone number: